



Report to Overview & Scrutiny Management Committee (OSMC) Thursday 16th November 2017

Report of: Policy & Improvement Officer

Subject: OSMC Work Programme 2017/18

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The Committee's draft Work Programme is attached for consideration, Appendix 1. The Work Programme focusses on performance management, finance and a small number of corporate and city-wide issues; as well as having an overview of the work of the four Scrutiny Committees. This gives each meeting a specific focus, with 1-2 main agenda items and brief standing items on 'Issues to raise from other Scrutiny Committees' and the Work Programme.

The work programme will remain a live document and is brought to each committee meeting for consideration and discussion.

The Scrutiny Committee is being asked to:

- Consider and discuss the committee's Draft Work Programme for 2017/18
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Overview & Scrutiny Management Committee (OSMC) Work Programme 2017-18

Chair: Cllr Chris Peace

[Meeting Papers on SCC Website](#)

Meeting day/ time: Thursday 1.30-4pm (*apart from February 2018*)

Please note: the Work Programme is a live document and so is subject to change.

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 16th November 2017			
Work Based Development and Wellbeing Page 50	To provide an update on the development of the Workforce Strategy, with a particular focus on employee wellbeing and development.	Mark Bennet, Director of Human Resources and Customer Services. Lynsey Linton, Head of Human Resources	Agenda Item
OSMC Work Programme 2017-18	To consider and discuss the committee's Work Programme for 2017/18.	Emily Standbrook-Shaw, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

14th February 2018 (10am-1pm)			
Revenue Budget 2018/19 and Capital Programme 2018/19	To consider the Council's budget proposal in advance of Cabinet.	<p>Cllr Olivia Blake, Deputy Leader and Cabinet Member for Finance</p> <p>Eugene Walker, Acting Executive Director of Resources</p> <p>Dave Phillips, Head of Strategic Finance</p> <p>Other attendees tbc</p>	Single Agenda Item
Draft Work Programme 2017-18	To consider and discuss the committee's Work Programme for 2017-18	Emily Standbrook-Shaw, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
19th April 2018			
How Sheffield City Council Would like to do Business - Ethical Procurement	Details tbc	<p>Marianne Betts, Director of Finance & Commercial Services (Interim)</p> <p>Other attendees tbc.</p>	Agenda Item

Customer Experience Strategy, including an update on the new Council website, a report of the Director of Policy, Performance and Communications	To provide an update on the Customer Experience Strategy and the Council's New Website, which launched in April 2017. To include performance and customer feedback. Following discussion at the February 2017 OSMC meeting, it will also cover accessibility of EIA's (Equality Impact Assessments).	James Henderson, Director of Policy, Performance and Communications - tbc Other attendees - tbd	Agenda Item
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Diane Owens, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
Other Possible Topics			
Sheffield City Region - Devolution Update	To provide an update on Sheffield City Region Devolution and outlining next steps.	Leader of the Council & Chief Executive Other attendees tbc	Single Item agenda – date tbd
Public engagement	To discuss public engagement in scrutiny.		

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